Africa Climate Change Fund

Demand Driven Window

Concept Note

Please note that all sections of the below concept note template below must be filled in. Incomplete submissions will not be considered. Proponents are required to limit the length of the completed template to a maximum of 5 pages and file size to 1MB.

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| **SECTION** | **INSTRUCTIONS** |
| **Proposal title** | Provide a brief, but descriptive title of the proposed project. |
| **Proponent(s)** | Provide the name of the proponent organisation(s) and website − if relevant. If the project is to be undertaken by a consortium[[1]](#footnote-1), list all members and state which will be the lead partner. |
| **Contact information** | Provide the name and contact details (e-mail, physical address and phone number) of at least two key contact persons involved in the proposal; the main contact and an alternate. |
| **Rationale and objectives** | Briefly summarize the climate change related problem that the proposal is designed to tackle, identify the key objectives of the proposal and explain the advantages of the chosen solution to this problem in supporting a transition to climate resilient, low carbon development and/or scaling-up access to climate finance in one or more African countries. |
| **Innovation, Transformation, impact** | Briefly describe how the project will be innovative, transformational, and/or impactful in achieving the desired objectives. |
| **Alignment with national priorities** | Indicate how the proposal aligns with the national priorities of the beneficiary country/countries, as set out in the National Development Plan, UNFCCC-submitted Nationally Determined Contribution, the National Adaptation Plan, and other relevant strategy documents; describe how ownership of national stakeholders will be assured; specify whether there are any other related national/ regional ongoing or planned initiatives; and if so, how coordination and complementarity of the proposed activities will be ensured. |
| **Alignment with Bank priorities and objectives of the ACCF** | Indicate how the proposal aligns with the Bank’s priorities, including the objectives of its 10-year strategy to achieve inclusive and green growth, and/or one or more of its High-Five priorities (light up and power Africa, feed Africa, Industrialise Africa, Integrate Africa, improve the quality of life for the people of Africa). |
| **Activities/ Outputs** | Describe the activities to be undertaken and their key outputs. Include a short (¼-½ page) log frame table showing the objectives, outcomes and outputs. It is recommended to limit the number of outputs to ensure a robust strategic focus of the project.   |  | | --- | | Overall development objective: | | Outcome (Immediate project objective): | | Output 1: | | Output 2: | | .... | | .... |   Specify the anticipated duration of the project. |
| **Technical and fiduciary capacity of proponent** | Describe the proponent organisation(s)’ technical expertise and fiduciary capacity to manage and implement the proposed project (including track record in implementing similar projects and projects funded by the Bank or similar international organisations; human and financial resources; and financial management, procurement and reporting procedures/standards). |
| **Budget** | Provide an approximate project budget by expense category showing the grant amount required from ACCF as well as counterpart funding[[2]](#footnote-2) by the proponent(s) (and if applicable, any other co-financing).  Categories may include:   * Consultant/expert time * Workshops and seminars * Trainings * International/local travel (please specify) * Communications * Equipment and supplies (please specify) * Administrative costs (please specify) * Other (please specify) |

1. In the case of consortia, confirm that all member entities are eligible beneficiaries of the ACCF [↑](#footnote-ref-1)
2. Counterpart financing of at least 5% for external beneficiaries and 10% for Bank departments is strongly encouraged to demonstrate commitment and ownership by the project proponent [↑](#footnote-ref-2)